



# Cherry Tree Primary School

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**Headteacher**

Ms J. Bruce B Ed NPQH

**Deputy Head**

Mrs G. Jackson BA (Hons) PGCE NPQH

**Office Manager**

Mrs A. Osborne

Friday 28<sup>th</sup> April 2017

Dear Ash Class Parents

I am writing to inform you about a slight change to staffing affecting your child's class this term. You may be aware that I have been trying for almost a year to find a teacher to take over from Mrs Green so that she can focus more on leadership tasks across the school. Last term Mrs Cately was able to help by teaching Ash Class in the afternoons following Ms Bowdery's return from maternity leave. However this was only possible for the last part of the Spring Term as Mrs Cately left our school at Easter.

For the Summer Term I have made arrangements for Mrs Nimalanathan to teach Ash Class on Wednesdays, Thursdays and Fridays. She is very well known to the school (she recently covered Fir Class while Ms Wylie was away) Mrs Green will continue to teach the class on Mondays and Tuesdays. Together they will cover all the planning and assessment necessary for the term. This will ensure continuity and stability for the children. Mrs Nimalanathan is due to start teaching Ash class on Wednesday 3<sup>rd</sup> May.

If you have any further questions about these arrangements please don't hesitate to ask either Mrs Green or myself.

Yours sincerely

Ms Jessie Bruce  
Headteacher